



CHINNOR ALLOTMENT AND GARDEN ASSOCIATION ESTABLISHED 1926

Rules for Plot holders

The allotment site is managed on behalf of the Parish of Chinnor and the Committee that manages the site is responsible to the Parish Council.

1. The tenancy is to be yearly from October 1st subject to either party giving notice terminating on September 30th.
2. Allotment Rents are due on October 1st and are payable to the Committee Treasurer. A reminder will be on the Notice Board for the rent due. Outstanding rents not paid by October 31st will entitle the Committee to cancel the plot holder's membership in which case the plot holder will be notified. The plot holder will then have one week's grace to remove any of their possessions and produce, after which the Committee will make disposal of any unclaimed possessions as they deem fit.
3. Plot deposits will be returned to those who vacate their plots in good condition and with no rubbish left on them. Following a plot inspection, if significant clearance by CAGA is required, the plot holder will be charged accordingly, and forfeit their deposit.
4. Plots are to be cultivated with a view to being kept relatively free from seeding/ invasive weeds for the purpose of growing vegetables, soft fruit and flowers. Tenants will be expected to cultivate at least 75% of their plot, by the third year.
5. Inspections will be conducted by a CAGA plot-letting sub-committee periodically throughout the year. In the event that it considers a plot holder is failing to cultivate up to 75% of their plot or failing to maintain the plot in a reasonable way, including the maintenance of the adjacent paths and compost heaps will be given one month's written notice to put it in order. If, after that, the allotment is still in an uncultivated or unsatisfactory condition, the plot holder shall be notified that their right to occupy the plot has been terminated without compensation for the loss of any rent or crops.
6. Cement or concrete must not be used on plots under any circumstances.
7. The plot holder shall not plant anything so as to be injurious to any adjacent allotment.
8. A tenant may before the expiration of their tenancy remove any fruit bushes or plants which they have planted or formally acquired and for which they have no claim for compensation.
9. In the interest of health and safety, composting is restricted to a structured container. Plot holders with unstructured "compost heaps" may be considered to have failed to maintain their plot in the proper way and in this case may be subject to one month's notice as per Rule 5 conditions above.

10. The Committee reserves the right to eject summarily and without compensation any plot holder guilty of gross misconduct.
11. No plot holder shall be allowed to rent or sub-let their allotment.
12. No plot holder without the authority of the plot holder shall be allowed to trespass on any other allotment for any purpose. If any damage is done, this may be treated as criminal damage.
13. Applications to fill vacant plots must be made to the Plot Letter of the Committee using the Plot Application Form.
14. The plot holders shall keep the paths and common areas around their allotments in good condition and repair, and any hedges should be trimmed. Compost, rubbish, equipment and tool boxes shall not be left on the path or roadway. Failure to maintain their plot in the proper way will be subject to one month's notice as per rule 5 above.
15. Barbed wire must not be used on or around allotments.
16. Dogs are not allowed on the allotment site.
17. Any complaint by a plot holder must be made in writing to the secretary of the Committee.
18. No sprinklers or unattended hoses are allowed to be used.
19. Where a plot borders the allotment site boundary fence, a one metre gap between the plot and the perimeter fence should be kept free of compost, rubbish, equipment and tool boxes. This is to allow the Chinnor Parish Council access for fence maintenance.
20. Bonfires are currently prohibited.
21. Sheds and Greenhouses: the general rule is that no permanent structures over four feet in height are allowed (excluding greenhouse/ polytunnels). It is possible to get permission to put up a greenhouse / poly tunnel if you apply to the Committee; it must be no bigger than 6' x6' or maximum floor area of thirty-six square feet and must use poly, not glass. Positioning of structures must take into account neighbouring plots so as not to cause shading. Permission is discretionary so please get permission before you buy any structures.
22. Flat storage boxes or other constructions for the storage of tools on individual plots should not exceed more than 4ft in height unless prior permission has been given in writing by the Committee.
23. Fruit trees; fruit trees must be grafted onto a dwarf rooting stock. They must be kept to a maximum of 4 ft in height. Positioning of trees must take into account neighbouring plots so as not to cause shading.
24. All plot holders must be residents of the Parish of Chinnor unless approved in writing by the Committee.
25. One key for the gates and toilet will be issued per plot. The plot holder is expected to carry the gate/toilet key while on the allotment site in order to comply with Rule 26 below.
26. Access to and exit from the allotments must be via the designated gates. The last vehicle leaving either car park, whatever time of day, must lock the gate behind them. All plot holders are required to carry their allotment access key at all times as per rule 25 above.

27. To prevent damage to the central roadway no vehicles are allowed on this area during the winter months or when signs prohibit entry.
28. Any plot holder, or any person being a guest of that plot holder found removing produce or other items from another plot without the consent of the plot holder, or from a vacant plot without the consent of the Secretary or committee, may have their tenancy terminated immediately. Action may be referred to the appropriate authorities for further action, which may include prosecution. The plot holders are to be held responsible for such guests' behavior and health and safety. Minors (under 18) must be supervised.
29. Any notice required to be served on a plot holder by the Association may be signed on behalf of the Association by the current Secretary. It may be served on the plot holder either personally or by post or other appropriate manner.

Definitions

Cultivate up to 75%: As a guide this is taken to mean readiness for growing, sufficiently stocked or in preparation for the next seasons planting. To avoid any misunderstanding or confusion the definition of what constitutes failing to cultivate up to 75% or failing to maintain the plot for the purposes of Rule 4 will be determined following an inspection by the plot-letting sub-committee. Extenuating circumstances will be taken into account but will ultimately rest on their judgement and discretion.

The decision to terminate a plot holder's membership following issue of a notice letter where insufficient remedial action has been taken in the subsequent month, will be at the discretion of the committee.

The plot rental term constitutes the twelve-month period between October 1st to September 30th, or pro rata on a monthly basis.

